

Children's Program Contact Tracing:

Both CP Rochester and Happiness House are committed to the Health and Safety of our students and staff. The following measures are in place which would allow both agencies to assist the local Department of Health in contact tracing if a COVID-19 positive case were to occur.

- a) Contact Tracing measures include the following:
 - a. Use of the OCFS Child Care Tracking Form (OCFS-6039) for all essential visitor contacts as well as parent transported children
 - b. Use of the OCFS Child Care Attendance Sheet to record presence of all children
 - c. Use of the Happiness House/CP Rochester Name to Face Transition Sheet which allows tracking of child movement through the facility (ie: gym time, therapy etc)
 - d. Use of Staff Daily Sign in and Sign Out Attendance Sheets, with time in and out for on site work.